

# *West Union Elementary School*

## **2007 - 2008 Quarterly Report 1 (October 2007)**

- On August 6-8, 2007, Mr. Roades, Mrs. Edington, and Mrs. Yezzi attended Positive Behavior Support/Functional Behavior Assessment Training at Hopewell. Skills learned at this training will be used in conjunction with the OISM Project during the school year.
- On August 2-3, 2007, Mrs. Naylor attended the Hopewell Administrators' Conference in at King's Island Conference Center. Presenters from across the region shared information on a variety of topics including school safety, special education, parent involvement, and reading progress monitoring and intervention.
- On August 6, 2007, WUES teachers and Mrs. Naylor attended a STEPS Booster Training conducted by Mrs. Chris Gossett at North Adams Elementary School. The STEPS Booster Training is conducted annually to review program processes and maintain the level of consistency in implementation across the region.
- On August 7, 2007, Mrs. Naylor attended the regional principals' meeting at Waverly High School. Presentations included information on the results of state achievement testing, data analysis, and tools to use in data analysis and instruction.
- On August 13, 2007, Mrs. Naylor and Mr. Roades attended Value-Added Training at Ohio Valley Career and Technical Center. The district value-added team provided information on accessing and analyzing the district value-added data. This training was followed by a meeting with Mrs. Janet Benner, district math coach, who provided an overview of her work with district math teachers in the 2006-2007 school year and areas to focus on during the 2007-2008 school year.
- On August 15, 2007, a team of WUES teachers and administrators met to discuss school improvement planning needs. Data from the Ohio Achievement Tests was reviewed and focus areas were identified. Later in the day, Mrs. Naylor and Mrs. Paula McIntosh met with teachers new to the building for a building new teacher orientation.
- On August 17, 2007, the community conducted the ground-breaking ceremony for the new West Union Elementary School. This new facility will provide an environment that is safer, healthier, and imminently more conducive to providing an education that will prepare students for the 21st century.
- On August 20, 2007, WUES held Back-to-School Night for students and their families from 5-7 PM. This evening is an important part of the school's parent involvement plan

as it provides an opportunity for parents to meet the teacher and learn expectations for the new school year.

- On September 5, 2007, Mrs. Naylor attended the district school improvement meeting conducted by the RSIT at Ohio Valley Career and Technical Center. The purpose of the meeting was to identify areas of support that could be provided to the district by the regional team.
- Mrs. Janet Benner began meeting with WUES math teachers on September 11, 2007. Mrs. Benner will be meeting with teachers throughout the school year regarding math instruction. The focus this year will be on extended response and short answer questions. Mrs. Benner will also review the curriculum maps and discuss instructional strategies for indicators in the upcoming month.
- On September 11, 2007, the annual Parent Title I Information Meeting was held at WUES. Information was shared with parents about state testing data from the previous school year and services provided by Title I at WUES. A question-and-answer session was held at the end of the meeting. The meeting was conducted by Mrs. Naylor and Mrs. Jane Hughes.
- On September 13, 2007, Mrs. Naylor, Mrs. Laura Warner, and Mrs. Delores Mathews attended the DPDT meeting at the Ohio Valley Career and Technical Center. The team discussed professional development that had occurred at the various district buildings and upcoming plans for the 2007-2008 school year. This year's book study will focus on reading process strategies and vocabulary instruction.
- On September 14, 2007, Mr. Roades attended the Southern Ohio ESC administrators' conference. The topics of the conference included establishing a culture of communication in the school and an overview of services available through the Region 14 OREDS. Also on September 14, Mrs. Tracy Spires and Mrs. Linda McIntosh conducted grade level meetings to present the Response-to Intervention model for the building Intervention Assistance Team.
- On September 17, 2007, Mrs. Naylor attended AYP Training provided by the RSIT at the Ohio Valley Career and Technical Center. Information was shared on various data analysis tools available online. Later that day, Mrs. Naylor met with Mr. Wallace and Mrs. Linda Stepp to discuss the school wide and school improvement plan for WUES. At the end of the day, Mrs. Janice Day and Mr. Tom Reed provided an overview of their use of Study Island to facilitate math instruction at Peebles Elementary School during the 2006-2007 school year.
- The agenda for the staff meeting on September 20, 2007 focused on a review of the first draft of the school improvement plan and the teacher evaluation tool provided in the OVEA contract.

- The focus of the professional development day on September 23, 2007 was to discuss how formative assessment fit into the instructional process, and to identify summative assessment criteria for mastery of the indicators based on the book, Standards-Based Instruction for All Learners: A Treasure Chest for Principal-Led Building Teams in Improving Results for Learners Most At-Risk. In the afternoon, reading teachers who had not participated in STEPS training previously were provided with information to begin STEPS benchmarking. Teachers will complete the remainder of this training on October 23 during the early dismissal.
- Mrs. Regina Boling, Mrs. Pat Warfe, Mr. Joel Shepherd, Mrs. Trish Plymesser, Mrs. Jackie Hitt, Mrs. Bobbie Stewart, and Mrs. Jackie Brown attended BEEFS training on September 24 and 25. The focus of this training is extending teachers' understanding of science content knowledge at their grade level. Also on September 25, Mrs. Linda McIntosh and Mrs. Amanda Myers, school guidance counselors, attended the SOESC's presentation on local agency services.
- Dr. Gay Lynn Shipley began meeting with teachers and conducting literacy walk-throughs in September. During the 2007-2008 school year, Dr. Shipley will be coaching 5th and 6th grade literacy teachers and working with 5th and 6th grade teachers on teaming strategies to embed reading across the curriculum.
- On September 27, 2007, Mr. Roades attended an overview session of OISM for district administrators. The information he gained during the training was used to identify team members for the building OISM team and initiate the OISM planning process for the school year.
- The staff meeting on October 11, 2007, was used to discuss discipline data collected since the beginning of the 2007-2008 school year. Data is being collected on office referrals and the school discipline rubric. During the first nine weeks, 173 office referrals for discipline have been made, with 75 being bus referrals and 98 being school day referrals. Of the 98 school day referrals, 48 were incidents that happened in the classroom. This is an area that will be reviewed by the OISM team.
- On October 9 and 15, 2007, Mrs. Lori Grooms, Mrs. Trish Fraley, Ms. Emily Collett, Mrs. Julie Weeks, and Mrs. Gina Yezzi participated in the first building OISM training session at the Ohio Valley Career and Technical Center. Mrs. Naylor joined the team after lunch to begin planning how to use the model to guide school improvement at WUES. The team has selected activities focusing on analysis of reading and behavior data to begin implementation of the process at WUES.
- On October 11, 2007, Mrs. Naylor attended the regional Principals' School Improvement Network meeting at Hopewell. The focus of the meeting was to discuss professional development needs for the 2007-2008 school year.
- The first Family Night was held on October 15, 2007. This year, each grade level will conduct a Family Night that highlights activities related to Ohio's Academic Content

Standards that families can do at home with their children. Each Family Night will conclude with the grade level music program conducted by Mrs. Schneider and Mr. Tyler. The first Family Night was planned and conducted by fifth grade teachers, Mrs. Wendi Calvert, Mrs. Diana Creamer, Mrs. Trish Plymesser, Mrs. Bobbie Stewart, and Mrs. Julie Weeks, with Mrs. Jackie Hitt, Mrs. Amanda Myers, Mrs. Susan Myers, and Ms. Rashel Wells assisting. 97 students and family members were in attendance. Family Nights are an important part of the Parent Involvement Plan at West Union Elementary School.

- WUES has conducted Accelerated Reading and Accelerated Math training after school for new teachers and to provide additional assistance for experienced teachers. Topics for the training included goal setting, using reports to analyze student progress, and general management of the programs.
- Mrs. Jan Buda, Ms. Melissa Williams, Ms. Emily Collett, and Mrs. Kimberly Sadler attended PALS Reading training in August and Booster training on October 18. PALS Reading is a scientifically research-based classroom reading intervention. At the Booster training, teachers received materials and additional directions for implementation of the program in their classrooms.
- Mrs. Susan Myers, Ms. Rashel Wells, Mrs. Dixie Beltz, and Mrs. Emily Sears attended Alternate Assessment training at Hopewell.
- Grade level meetings were held in September to discuss collection and analysis of short-cycle assessment and reading progress data.