

OIP DISTRICT Implementation Management/Monitoring Tool – 06/29/11

SMART GOALS

Goal 1: Student Performance Content Area: _____ Goal 2: Student Performance Content Area _____ Goal 3: Expectations & Conditions _____ Goal 4: Operational/Cross-content _____

GOAL 1 By the end of the 2011-2012 school year, the number of K-12 students in each cohort who have not passed the reading and math OAA (3-8) and OGT (10-12) will be reduced by at least 10% each school year with an emphasis on students with disabilities.

STRATEGIES, INDICATORS AND PROGRESS MEASURES

STRATEGY 1A: Implement effective core instruction in reading and math.

	BASELINE MEASURE	PROGRESS MEASURE		PROGRESS MEASURE		PROGRESS MEASURE		PROGRESS MEASURE	
ADULT IMPLEMENTATION INDICATOR	(Date)	(DATE)	ACTUAL RESULTS	(DATE)	ACTUAL RESULTS	(DATE)	ACTUAL RESULTS	(DATE)	ACTUAL RESULTS
Teachers will demonstrate effective core instruction as evidenced by meeting criteria on administrative walk-throughs.	9-15-09	END OF 1 ST 9 WEEKS		END OF 2 ND 9 WEEKS		END OF 3 RD 9 WEEKS		END OF 4 TH 9 WEEKS	
STUDENT PERFORMANCE INDICATOR									
100% of students grades 3-8 will benchmark @ proficient or higher on the 4Sight assessment in reading & math.	Baseline Start of school	END OF 1 ST 9 WEEKS		END OF 2 ND 9 WEEKS		END OF 3 RD 9 WEEKS		END OF 4 TH 9 WEEKS	

IMPLEMENTATION DETAILS

ACTION STEPS	Monitoring Evidence/Data Sources	Person(s) Responsible/ Group(s)	Implementation Timeline				Resources Needed: Budget/Material/Technology
			June-Aug.	Sept.-Nov.	Dec.-Feb.	March-May	
1.a.1. Implement and monitor effective core instruction based on Marzano's Research.	Document:Work Product	TBT/BLT DLT/FED	2011	2011	2011-2012	2012	Stipends/ resource materials
1.a.2.Create a subcommittee to develop a district wide walk through Tool.	Document:Work Product	DLT/FED Building Administrator	2011				Lunch, reference material for Marzano's materials
1.a.3. Provide PD opportunities for training in effective core Instruction for teachers and administrators.	Agendas Sign-in Sheet	DLT/FED	2011	2011	2011-2012	2012	Purchased services, stipends, materials supplies
1.a.4. Provide training for district administrators on protocol for using the classroom walk-through tool.	Agendas Sign-in Sheet	Data Coach Curriculum Supervisor	2011				Time, supplies purchased services

ACTION STEPS	Monitoring Evidence/Data Sources	Person(s) Responsible/ Group(s)	Implementation Timeline				Resources Needed: Budget/Material/Technology
			June-Aug.	Sept.-Nov.	Dec.-Feb.	March-May	
1.a.5.Continue building walk-through implementation to monitor instruction and report quarterly to the DLT.	Data report	Bldg. Admin.	2011	2011	2011-2012	2012	Time, tool
1.a.6. Report quarterly classroom walk-through data to DLT.	Data Report	Bldg. Admin.	2011	2011	2011-2012	2012	Time, tool, supplies
1.a.7. Assure that District adopted textbooks/supplemental materials are aligned to curriculum maps.	Checklist	Curriculum Supervisor/ Teachers	2011	2011	2011-2012	2012	Supplies, materials, stipends, sub pay
1.a.8 Transition to newly revised standards by conducting crosswalks and introduction of model curriculum. Preschool – 2 nd , 11-12 Language Arts.		Curriculum Supervisor/Teachers	2011	2011	2011-2012	2012	Crosswalks, model curriculum, time, substitutes, technology
1.a.9. Revise pacing charts for K-2 to include newly revised standards in reading and math.	Pacing Charts	Curriculum Supervisor/Teachers	2011	2011	2011-2012	2012	
1.a.10. Develop exit slips and indicator assessments K-2 in math.	Exit Slips	Curriculum Supervisor/Teachers	2011	2011	2011-2012	2012	
1.a.11. Begin to integrate newly revised standards into district curriculum and teacher course planning (Pre-K-12)	Curriculum Maps, Lesson Assessments	Curriculum Supervisor/Teachers	2011	2011	2011-2012	2012	
1.a.12. Standardize exit slips and indicator assessments at the district level for 5 th grade in reading and math.	Documentation	Curriculum Supervisor/Teachers	2011	2011	2011-2012	2012	
1.a.13 Participate and work together as TBT to increase student achievement	TBT minutes Intervention documentation	BLT/TBT	2011	2011	2011-2012	2012	Time, technology, scheduling
1.a.14. Standardize and utilize formative assessments at the building level.	Classroom Assessments	TBT/Building Administrator	2011	2011	2011-2012	2012	Planning, checklists

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GOAL 1 By the end of the 2011-2012 school year, the number of K-12 students in each cohort who have not passed the reading and math OAA (3-8) and OGT (10-12) will be reduced by at least 10% each school year with an emphasis on students with disabilities.

STRATEGIES, INDICATORS AND PROGRESS MEASURES

STRATEGY 1B: Implement a district-wide system of universal screeners to monitor student progress and guide intervention to specific student needs.

	BASELINE MEASURE		PROGRESS MEASURE			PROGRESS MEASURE			PROGRESS MEASURE			PROGRESS MEASURE			
	(Date)		(DATE)		ACTUAL DATA	(DATE)		ACTUAL DATA	(DATE)		ACTUAL DATA	(DATE)		ACTUAL DATA	
	ADULT	IMPLEMENTATION INDICATOR	District	School	DIST.	SCH.		DIST.	SCH.		DIST.	SCH.		DIST.	SCH.
	100% of K-8 Reading and math teachers will administer universal screeners three times per year.	9-30-09		FALL 9-9-11			WINTER 1-13-12			SPRING 5-11-12					
	STUDENT PERFORMANCE INDICATOR														
	100% of students in Grades K-8 will achieve benchmark on CBM administered.	1-30-10		FALL 9-9-11			WINTER 1-13-12			SPRING 5-11-12					

IMPLEMENTATION DETAILS

ACTION STEPS	Monitoring Evidence/Data Sources	Person(s) Responsible/ Group(s)	Implementation Timeline				Resources Needed: Budget/Material/Technology
			June-Aug.	Sept.-Nov.	Dec.-Feb.	March-May	
1.b.1. Provide technical assistance to continue use of Aimsweb program and provide PD on the RTI component and the Transition reports available.	Document: Work Product	Data coach, Sch Psch/Tech Coordinator		2011			Supplies/Time
1.b.2. Administer universal screener in each building according to <i>district</i> protocol	Progress Monitoring Charts	K-Swat Team, Teachers	2011	2011	2011-2012	2012	Time
1.b. 3. Revise protocol for identifying students who need targeted intervention.	Protocol directions	School Psch, Screener Chair	2011				
1.b.4 Identify and provide Scientific Research Based intervention tools	SRB Interventions	School Psychs. TBT/BLT	2011	2011	2011-2012	2012	Purchased Services, supplies,
1.b.5. Student will engage in SRB interventions.	Progress Monitoring Charts	Teachers/Students	2011	2011	2011-2012	2012	Intervention Time/SRB interventions

ACTION STEPS	Monitoring Evidence/Data Sources	Person(s) Responsible/ Group(s)	Implementation Timeline				Resources Needed: Budget/Material/Technology
			June-Aug.	Sept.-Nov.	Dec.-Feb.	March-May	
1.b.6. Monitor identified students for progress based on interventions	Progress Monitoring Charts	Teachers/RTI Teams	2011	2011	2011-2012	2012	Time/Materials
1.b.7. Report to DLT 3 times a year each cohort's benchmark scores using CBM monitoring tools.	Report	BLT's, Data Coach/Tech Coordinator	2011	2011	2011-2012	2012	Time, Purchase AIMSweb Server Software
1.b.8. BLT will meet with TBT's quarterly to address rate of gain as reflected in the Transition reports of targeted students.	Alignment/correlation Charts	Data Coach TBT/BLT	2011	2011	2011-2012	2012	Time, Software

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GOAL 2: BY THE END OF THE 2011-2012 SCHOOL YEAR, THE DISTRICT WILL INCREASE THE PERCENTAGE OF STUDENT ATTENDANCE BY AT LEAST .33% EACH SCHOOL YEAR, WITH AN EMPHASIS ON STUDENTS WITH DISABILITIES.

STRATEGIES, INDICATORS AND PROGRESS MEASURES

STRATEGY 2: Implement a district-wide mentoring system to effectively and efficiently establish a positive relationship between school and student.

	BASELINE MEASURE	PROGRESS MEASURE		PROGRESS MEASURE		PROGRESS MEASURE		PROGRESS MEASURE	
ADULT IMPLEMENTATION INDICATOR	(Date)	(DATE)	ACTUAL RESULTS	(DATE)	ACTUAL RESULTS	(DATE)	ACTUAL RESULTS	(DATE)	ACTUAL RESULTS
100% OF THE ASSIGNED MENTORS WILL MONITOR THEIR TARGETED STUDENTS THROUGH WEEKLY ATTENDANCE REPORTS.	August 2011	1ST QUARTER		2ND QUARTER		3RD QUARTER		4TH QUARTER	
STUDENT PERFORMANCE INDICATOR									
100% OF THE TARGETED STUDENTS WILL BE INVOLVED IN THE STUDENT MENTORING PROGRAM (GREATER THAN 12 ABSENCES AT THE END OF THE PREVIOUS SCHOOL YEAR AS THE ESTABLISHED BASELINE DATA/ABSENCE IS DEFINED AS EITHER AN EXCUSED OR UNEXCUSED DAY OUT OF SCHOOL). OTHER STUDENTS MAY BE INFORMALLY ADDED TO THE TARGETED LIST DURING THE SCHOOL YEAR BUT NOT FOR DATA COLLECTION.	August 2011	1ST QUARTER		2ND QUARTER		3RD QUARTER		4TH QUARTER	

IMPLEMENTATION DETAILS

ACTION STEPS	Monitoring Evidence/Data Sources	Person(s) Responsible/ Group(s)	Implementation Timeline				Resources Needed: Budget/Material/ Technology
			June-Aug.	Sept.-Nov.	Dec.-Feb.	March-May	
2.a.1. Identify targeted students for the mentoring program using previous school year attendance data. (Greater than 12 absences)	Reports	EMIS Secretary & Administrator	2011	2011	2011-2012	2012	Computer DASL Software
2.a.2. Buildings will run R322A DASL attendance reports with ADHOC feature to monitor targeted students as needed.	Attendance Reports	Principal Secretary	2011	2011	2011-2012	2012	Computer DASL Software
2a.3. Provide attendance results for targeted students and report building level strategies and successful initiatives to the DLT team on a quarterly basis using a district provided form.	District Created Form	Secretary/ Administrator/ BLT Staff	2011	2011	2011-2012	2012	District Created Form
2a.4. Buildings will continue to participate in an attendance mentoring program.	Quarterly Report to DLT	Building Staff	2011	2011	2011-2012	2012	Attendance reports, checklist, monitoring doc.
2.a.5 Implement a building - wide incentive program which rewards/recognizes students for attendance.	Report list yearly incentives	BLT Building Administrator	2011	2011	2011-2012	2012	Building funds, supplies